
Hints for a Successful Honor Council Book

1. Read the materials received from the Honor Council Committee concerning guidelines, rules, format, timelines, forms, etc.
2. Determine your method of Honor Book completion. Many schools use either a chairperson or a full Honor Council Committee to do the work. It is sometimes best to use a junior or senior as the chairperson with one or two underclassman assistants. The assistants can then be trained to do the work and be chairpersons for the following year.
3. Submit your Honor Council application online through the IASC website. Once your application is received, you will be sent more information about participating in the Honor Council program.
4. Read through the Honor Council Scorecard and mark off the things that you know your council has not done. By crossing off these items, you will have a better idea of the needed documentation for the book.
5. Highlight the things your council has done or plans to do before the 2024 state convention. Make sure that evidence of participation in these activities exists. Affidavits may be used for evidence of activities for which no paper accounts exist.
6. Schools who are new to the Honor Council Book program may consider submitting a Mini-book. Mini-books are graded using a separate scorecard with fewer requirements. This can help introduce your council to the program and get your feet wet before submitting a full book in future years.
7. After outlining the activities your Council has already done, plan to do some of the other activities indicated on the scorecard. The purpose of the Honor Council program is to help you improve your own Council. Encourage your council to do formal evaluations, committee reports, and project reports. Each of these items earns you points in the Honor Council Book, but most importantly, these items act as a record for the council when they repeat a project next year.
8. Make sure all pages are secure, even when the book is turned upside-down. Clear plastic page holders are recommended.
9. All rules apply to both e-book entries and regular book entries.

If you have any questions or concerns, don't hesitate to contact me. I look forward to helping you in any way I can!

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